

Gillian Farry - COACHING AGREEMENT and TERMS & CONDITIONS

Please take some time to read and review this document so that you can get the most out of your coaching session(s). This document constitutes the coaching agreement between Gillian Farry and the person named as "client" below. To accept the agreement, terms and conditions and continue with your coaching sessions please read through and return this full document after signing the agreement section at the bottom of the form.

COACHING AGREEMENT

RESPONSIBILITY FOR CHANGE

Gillian works from the core belief that we are all fully responsible for our own lives and decisions.

The responsibility for change rests entirely with each of us

Gillian will do everything possible to support you in achieving your own results and desired outcomes but she cannot make any changes for you

You are responsible for the cause of all change in your life

Gillian will work with you to identify solutions and offer suggestions, options and coaching based on her own personal experience, training and the information you give her

All decisions and courses of action are entirely yours and you accept full responsibility for such decisions and actions

You should always carefully evaluate the consequences of various options and act accordingly including seeking professional advice prior to taking actions where appropriate

CURRENT AND PAST TREATMENTS

You warrant that you do not have a history or current diagnosis of mental illness. Further, you warrant that you are not currently undergoing therapy or treatment of any kind by a medical doctor or licensed therapist, or that if you are you have gained the express written permission (by way of signed referral letter) of your therapist or medical doctor to receive coaching services. If you cannot make these warrants, you have an obligation (for the sake of your own wellbeing) to inform Gillian of any such history or current diagnosis so we can discuss if this is the most appropriate avenue for you. Gillian is a qualified counsellor and NLP Master Practitioner also and small segments of counselling or other modalities to deal with other issues may be necessary to enhance your coaching sessions, however if at any time Gillian believes that therapy (other than coaching) is more appropriate for your situation we reserve the right to cancel your coaching sessions and refer you to an appropriate licensed therapist. All pre-paid and unused payment for coaching sessions will be refunded in this circumstance.

CONFIDENTIALITY

Gillian will not divulge that you are in a coaching relationship without your express consent. You, of course, are free to discuss the coaching relationship with anyone at any time. This confidentiality statement is valid only inasmuch as the appropriate state or federal laws allow. In the case of an Employer sponsored coaching arrangement, the confidentiality statement will be subject to the Employer's own company policy. The coaching relationship is not privileged inasmuch as all records regarding the coaching sessions can be subpoenaed in rare circumstances by certain authorities.

SCHEDULING

All coaching sessions are scheduled in advance by direct agreement between you and Gillian. Your success and personal breakthroughs are her priority; please make them yours as well. If for any reason you cannot attend a scheduled coaching session you are fully responsible for informing Gillian and arranging alternate times. A minimum of 48 hours' notice is required otherwise the session will be deemed to be forfeit. To avoid confusion, it is necessary that you either speak to Gillian in person directly or via phone, alternatively contact (and receive reply) to an email.

REFERRAL AND REWARD PROGRAM

We know you will receive value from your coaching. There will be times when you want to share that value and the value of coaching with an associate, colleague, employee, family member, or other loved one. Gillian loves referrals and being able to help people associated with her existing clients to achieve the same kind of results and help them live better lives day to day. She also likes to reward existing clients for sharing the benefits of coaching and referring her business. Full details of the program are available from Gillian.

TERMS AND CONDITIONS

These terms and conditions form a part of your agreement with Gillian and apply to your coaching sessions.

Cancellation period

If you wish to cancel your coaching agreement with Gillian, you must give 3 business days' notice before the dates agreed upon commence and you will qualify for a full (100%) refund of any unused whole products. This refund is only available if the service has not commenced in any way; if it has then a refund shall not be available. Refunds may take up to 7 days to process after notice

of cancellation.

Notice of Cancellation

All notice of cancellation must be in writing and delivered by mail, or emailed to gillian@gillianfarry.com Voicemail and verbal correspondence do not constitute an acceptable cancellation notice. Cancellation notice will be deemed to be the date on which Gillian receives the written notification. Should the client fail to notify Gillian in writing of any changes and not attend the event, there will be no refunds, credits or transfers available.

Terms of Coaching

The Coaching Programs of 3 and 10 sessions are sold as whole products and cannot be altered or partially completed in any way. If you are enrolled in continuing coaching, the term of coaching (number of sessions over agreed term) is set out in the invoice supplied to you. Unused sessions due to premature withdrawal from the program will not be eligible for refund, credit or transfer. 3 session program valid for 1 month from date of booking, 10 session program valid for 3 months from date of booking. All sessions must be used within this timeframe.

No membership suspension

Once your program is in progress, you will not be able to pause your account or put it on hold during any part of the term.

Program changes

Gillian reserves the right to change, modify or cancel the Program as considered necessary. Any such change will be made in consultation with the client.

Cancellation by mutual agreement

If at any time either the client or Gillian believe that the coaching sessions and agreement are no longer serving the needs of the client, they may initiate a discussion to rectify the situation prior to cancelling the program or sessions. Initial contact should be through email wherein the client or Gillian details their beliefs and reasons for such beliefs. A discussion will then occur between the client and Gillian to resolve any issues and determine a resolution. If after discussion both parties agree the resolution is to termination of the agreement then a refund of any amount paid for unused services will be given to the Client within seven (7) business days.

INTELLECTUAL PROPERTY

All material relating to my coaching is subject to copyright and other intellectual property rights. The copyright in all such materials remains the property of their owners and may not be recorded, used or reproduced, without the written permission of the copyright owner. You agree not, at any time, to do anything that would infringe the intellectual property rights in such materials.

INDEMNIFICATION

The undersigned agrees to release Gillian Farry from any claims which the undersigned may have arising out of or in any way related to participation in coaching programs and from any loss or liability from actions taken or situations created as a result of the coaching sessions or relationship. You understand that all action taken is performed voluntarily. Clients should seek independent professional advice before undertaking any physical, business or investment actions.

AGREEMENT SECTION

By entering into a coaching agreement either through signing a coaching agreement with Gillian or paying any amount to Gillian for coaching services, you agree to abide by the terms and conditions as set out above.

Signed by the client: (please print name) _____

Signature: _____

Signed by Gillian Farry: _____

Date: _____